



TITLE: Language Acquisition Specialist (Teacher)

CLASSIFICATION: Exempt

REPORTS TO: Director of Federal Programs and Director of Curriculum

JOB GOAL: To perform this job successfully, the individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The goal is to provide professional development for teachers of ELL students in a Structured English Immersion program or on an Individual Language Learning Plan (ILLP) and provide instructional intervention to the lowest achieving English language learners in our district.

PRINCIPLE DUTIES: (Essential Duties & Responsibilities)

- Assist in planning, implementing and evaluating the ELD program for ESL students.
- Provide assistance, guidance and modeling for teachers of ELL students in areas such as explicit instruction, varied instructional strategies, classroom and instructional management responsibilities.
- Observe and monitor progress, document observations and conduct teacher conferences to provide feedback.
- Maintain a high level of confidentiality.
- Conduct Professional Development for teachers and staff on SEI methodologies and practices as directed.
- Participate in meetings with building principals, teachers, parents, administration and board as directed.
- Support teachers in mandatory testing and assessment of Structured English Immersion and ELL students.
- Carry out program implementation and data gathering for program evaluation.
- Participate in ongoing professional development.
- Recommend, develop and provide instructional materials for staff on ELL strategies.
- Perform other duties as assigned by supervisor or Superintendent.
-

KNOWLEDGE AND SKILLS REQUIRED:

- Ability to accurately perform assigned tasks.
- Ability to perform duties with awareness of all district requirements and Board Policies.
- Ability to promote harmonious working relationships with students, staff, parents and administration.
- Ability to effectively communicate both orally and in writing in both English and Spanish
- Ability to collaborate, support and encourage adult learners.
- Familiar with district technology and software programs.
- Knowledge of AZ ELP Standards.
- Familiar with current research in ESL instruction.
- Knowledge of ELD program documentation, procedures and compliance items.
- Knowledge of ELA AZ Common Core Standards, district curriculum and content integration.
- Comprehensive knowledge of programs and practices designed for language minority students.

PHYSICAL REQUIREMENTS: Positions in this class typically require the employee to stoop, reach, stand, walk, lift, pull, push, grasp, talk, hear, see and use repetitive motions. While performing the duties of this job, the employee frequently is required to stand; talk or hear; and use hands to finger, handle or feel. The employee frequently is required to walk; sit; reach with hands and arms; and taste or smell. The employee is occasionally required to climb or balance and stop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

QUALIFICATIONS:

- Valid Arizona Teacher Certification
- Valid SEI, Bilingual or ESL Endorsement
- At least 3 years full-time teaching experience in ELL, ELD/sheltered content curriculum
- Experience in providing Personal Development
- Experience in materials and curriculum development
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REQUIRED LICENSE/CERTIFICATION: Arizona Teacher Certification; MA Degree in the Field of Education preferred; BLE or ESL Endorsement; Valid AZ Fingerprint Card